

## **Adverse Weather Conditions Policy & Procedures**

During adverse weather Derwent Training Association (Derwent Training) will remain open whenever possible to do so. It will act in the very best interest of learners and staff with consideration for safety being paramount.

The decision to close the centre will be made as early as possible and communicated via the official website, Facebook, Twitter, Instagram, and LinkedIn.

### **For learners:**

1. Derwent Training is only closed when it formally announces it is closed and this will be done through the Derwent Training website and the Facebook, Twitter, Instagram, and LinkedIn social media sites. Learners must check these if they are in doubt and before they travel.
2. The decision to travel to Derwent Training is ultimately the individual learner's responsibility. If a learner deems it safe to travel then Derwent Training will be open unless a formal announcement has been made.
3. If Derwent Training is closed due to adverse weather conditions, all apprentices will be expected to attend their place of work on that day. Derwent Training shares this policy with employers.
4. Should conditions begin to deteriorate during the training day, a decision to send learners home will be taken by the Senior Leadership Team following advice from appropriate external agencies.
5. Derwent Training is aware that learners travel from a wide geographical area to the centre in Malton. It is possible that a learner's local area is affected by adverse weather and even though the centre is open, it would be unwise to travel. In these circumstances, the learner must call the Training Centre (01653 697698) to report their absence and inform their employer and attend work (following their employer's adverse weather advice).

**January 2019**

**Updated August 2023**